



LifeSpan Family Services of PA
 203 Lane Ave
 Punxsutawney, PA 15767
 Phone: 814-938-4408 Fax: 814-690-1850
www.LifeSpanFamilyServices.com

Notification of Travel

When family's plan to be away from their home for 24 hours or longer, the parents need to notify LFS staff. If possible, the notification should occur as soon as possible before the anticipated date of departure.

Name of Resource Family:	
Name of Child(ren):	
Departure Date:	
Return Date:	
Name/Address of Travel Location:	
Phone # to be reached at:	

<input type="checkbox"/> I/We agree to notify the Program Manager/Caseworker if any change of plans should occur
<input type="checkbox"/> I/We agree to follow the child(ren's) ISP and Safety Plan during the entirety of our travel
<input type="checkbox"/> I/We agree to contact on-call/emergency personnel of any incidents involving the child during our travel

LFS Representative Notified:	
Date Notified:	
CYS Caseworker Notified:	
Date Notified:	
Notified by:	<input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Phone/Message <input type="checkbox"/> Other:

The signatures below signifies notification of above travel plans

Resource Parent Signature

Date

Lifespan Family Services Representative Signature and Title

Date